

SMASHBURGER MASTER LLC

MANAGER OF PURCHASING/SUPPLY CHAIN

OVERVIEW OF RESPONSIBILITIES:

Manages and oversees overall supply chain operations, including purchasing as well as selection of vendors. Makes recommendations to improve productivity, quality, and efficiency of operations. Coordinates and resolves issues regarding existing and new products. Interacts with vendors and Operators to ensure that all requirements are being met. Supports the development of new market opportunities, the opening of new restaurants and the further development of a supply chain infrastructure.

KEY FUNCTIONS

Support new restaurant openings For Food/Paper/Furniture/Fixtures/ Equipment:

- Orient new Operators (including Franchisees) to supply chain processes. Provide coaching with regard to established supply channels, counseling on various supply options and educating key personnel on how to access the appropriate networks.
- Review proposed supply solutions and provide guidance and counsel regarding the agreed upon plan.
- Initiate exporter/distributor/supplier approval as necessary. Provide connectivity to the established supply network as needed.
- Source unique items for each market as needed, drive the associated approval process and entry of the new supply options to the internal purchasing systems.
- Provide issue resolution support for both the supplier and distribution channels.

For the existing restaurants, provide supply chain support as requested with the objective of:

- Ensuring supply
- Capturing cost reduction opportunities
- Avoiding cost increases
- Protecting quality standards
- Delivering the roll out of new products
- Analyze current pricing being charged to stores from distributors and ensure compliance with negotiated pricing.

Participate in assigned projects as needed. Ensure that purchasing needs are met on a timely basis by cost effective solutions. Work with the necessary cross-functional resources, utilize project management as needed and enable consensus across all necessary contributors.

Identify supply synergy opportunities and motivate Franchisee participation in cross-market initiatives that capture the power of one system. Share best practices across market lines.

Manage supplier relationships with FF&E suppliers. Conduct business reviews with all identified critical suppliers at least once per year.

Participate in the development of tools to enable supply chain execution.

QUALIFICATIONS AND COMPETENCIES

- BS degree in a field requiring strong analytical skills (i.e.; finance)
- 3-5 years of supply chain/purchasing experience in **food/restaurant equipment industry**.
- Graduate degree preferred
- International experience is a plus.
- **Strong analytical skills** – must be able to take a complex set of variables and deliver solutions that achieve the desired business result.
- **Negotiation** – negotiate effectively with suppliers to achieve optimal solutions that deliver an ensured supply, smashburger quality, competitive costs, and innovative product development while capturing benefits of an integrated restaurant system, all with a long term perspective.
- **Project Management Skills**- accurately develop project parameters, perform and manage project tasks and key deliverables all while choreographing the work of cross-functional team members.
- **Computer Skills** - advanced knowledge of Microsoft Office based software including Excel, Word, PowerPoint, and Outlook. Prepare complex presentations using PowerPoint or similar software.

Position is based in our Denver, CO Corporate office.